1.Ctrl+shift+N=folder created

2.For name change =f2

3.ctrl+x=cut

4.windows+v=clipboard copy or cut

5.windows+d=minimize and reopen windows

6.windows+tab=running windows

7.this PC= windows +e

8.screenshot=windows +s=sleeping options=left side hold and select area or printscreen for screenshot

9.for ss see=wind+e

10.wind+.(or); =emojis

11.wind+l=lock

12.wind+ctrl d= blank desktop open

13.wind+ctrl left arrow =previous desktop

14.closing desktop=wind+ctrl f4

15.data type and paste=wind +arrow